

VILLAGE OF
FRANKFORT
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
DECEMBER 16, 2019**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, December 16, 2019, at 7:00 P.M.

Village Clerk Gene Savaria called the roll. In attendance were Mayor Jim Holland, Village Clerk Gene Savaria, Trustees Adam Borrelli, John Clavio, Margaret Farina, Keith Ogle, and Jessica Petrow. Also in attendance were Attorney Hannah Lamore, Police Chief John Burica, and Village Administrator Rob Piscia.

Recognition of Former Trustee Dick Trevarthan

Mayor Holland presented a personalized desk clock and a framed photo to former Trustee Dick Trevarthan, who retired from elected office on December 2. He recognized Dick for his distinguished service to the community, spanning over 32 years. During his tenure, Dick was instrumental in supporting laws to ensure landscape beautification remained central to the Village's philosophy of building an exceptional community. Mr. Trevarthan frequently used his expertise and personal time to improve Village owned landscaping and a bronze plaque will be placed in the Village gardens recognizing his efforts.

Lincoln-Way East Class 8A Football State Champions – Proclamation

Mayor Holland presented a framed proclamation to the Lincoln-Way East Football Team in recognition of their undefeated season and for winning the 2019 Illinois High School Association (IHSA) Class 8A State Championship on November 30, 2019, with a 12-0 victory over Warren at Huskie Stadium in DeKalb, Illinois. It is the third state title in program history for Lincoln-Way East and its second in the last three seasons.

Trustee Borrelli made a motion (#2), seconded by Trustee Ogle, to honor the Lincoln-Way East Football Team as 2019 IHSA Class 8A State Champions with a proclamation. A voice vote was taken. All were in favor. The motion carried.

Head Coach Rob Zvonar thanked Mayor Holland and the Village Board for the recognition and he commented on the team's motto "redefine" and their commitment to become better each and every day in all aspects of their lives.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Public Hearing Meeting (December 2, 2019)
2. Regular Meeting (December 2, 2019)

B. Approval of Bills/Payroll - \$1,185,309.66/\$417,465.02

C. Economic Development Committee Report

1. Authorizing the Sale of Surplus Public Real Estate

- a. 10 N. White Street – Resolution

Accept the recommendation of the Economic Development Committee and adopt A RESOLUTION (NO. 19-46) AUTHORIZING THE SALE OF SURPLUS PUBLIC REAL ESTATE FOR THE PROPERTY COMMONLY KNOWN AS 10 NORTH WHITE STREET, WILL COUNTY, FRANKFORT, ILLINOIS, and directing the sale be conducted by Matrix Realty Group , LLC, for compensation not to exceed 5% of the sales price.

- b. 2 Smith Street – Resolution

Accept the recommendation of the Economic Development Committee and adopt A RESOLUTION (NO. 19-47) AUTHORIZING THE SALE OF SURPLUS PUBLIC REAL ESTATE FOR THE PROPERTY COMMONLY KNOWN AS 2 SMITH STREET, WILL COUNTY, FRANKFORT, ILLINOIS, and directing the sale be conducted by the staff of the Village of Frankfort.

D. Land Use and Policy Committee Report

1. Village of Frankfort Code of Ordinances Amendments

- a. Chapter 119, Tobacco – Sales and Purchase of Tobacco to Persons Under 21

Accept the recommendation of the Land Use and Policy Committee, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3236) AMENDING TITLE XI: BUSINESS REGULATIONS, CHAPTER 119: TOBACCO, OF THE VILLAGE OF FRANKFORT CODE OF ORDINANCES.

- b. Chapter 150, Building Regulations – Residential Garage Can Screening Requirements

Accept the recommendation of the Land Use and Policy Committee, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3237) AMENDING TITLE XV: LAND USAGE, CHAPTER 150, BUILDING REGULATIONS, OF THE VILLAGE OF FRANKFORT CODE OF ORDINANCES.

2. Affordable Housing Plan Update - Resolution

Accept the recommendation of the Land Use and Policy Committee and adopt A RESOLUTION (NO. 19-48) APPROVING AN UPDATE TO THE VILLAGE OF FRANKFORT'S AFFORDABLE HOUSING PLAN.

E. Plan Commission Report Summary

1. Adoption of the Village of Frankfort 2040 Comprehensive Plan – Ordinance

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3238) ADOPTING THE VILLAGE OF FRANKFORT 2040 COMPREHENSIVE PLAN.

F. Operations Committee Report

1. Sanitary Sewer System Television Inspection Project – Resolution

Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 19-49) AWARDED A CONTRACT FOR THE 2019 SANITARY SEWER SYSTEM TELEVISION INSPECTION PROJECT TO PIPE-VIEW, LLC, in an amount not to exceed \$37,330.00.

2. Web Services Sales Agreement – Resolution

Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 19-50) AUTHORIZING THE EXECUTION OF A WEB SERVICES SALES AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND REVIZE, LLC, for Village website redesign services, in an amount not to exceed \$24,700.00 for first year services and \$2,500.00 per year ongoing hosting and maintenance services.

G. Committee of the Whole Report

1. Request to Will County Board to Prohibit Sale and Cultivation Businesses of Recreational Cannabis - Resolution

Accept the recommendation of the Committee of the Whole and adopt A RESOLUTION (NO. 19-51) FORMALLY REQUESTING CONSIDERATION FROM THE WILL COUNTY BOARD, AS PART OF ITS DISCUSSION ON RECREATIONAL CANNABIS, TO PROHIBIT SALE AND CULTIVATION BUSINESSES OF RECREATIONAL CANNABIS IN UNINCORPORATED WILL COUNTY WITHIN 1.5 MILES OF ANY COMMUNITIES THAT HAVE PASSED AN ORDINANCE PROHIBITING SUCH ACTIVITIES WITHIN THEIR JURISDICTION.

Trustee Ogle made a motion (#2), seconded by Trustee Farina, to approve the Unanimous Consent Agenda.

Trustees Borrelli, Clavio, Farina, and Ogle provided a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. Trustee Farina congratulated Asst. Director of Development Services Zach Brown, Plan Commission Chair Maura Rigoni, the Village's Plan Commissioners, Asst. Village Administrator Jeff Cook, Village trustees, and others who contributed to the Comprehensive Plan

for their work. Trustee Ogle noted the Will County Board meeting to consider prohibiting the establishment of adult use cannabis businesses within unincorporated Will County will take place on Thursday, December 19.

Clerk Savaria called the roll. Ayes: Trustees Borrelli, Clavio, Farina, Ogle, and Petrow. Nays: None. The motion carried.

MAYOR'S REPORT

- Mayor Holland thanked Santa and Mrs. Claus for attending the Tree Lighting ceremony on December 5 and visiting with the boys and girls.
- Mayor Holland encouraged interested residents who are registered voters to submit an application to fill the trustee vacancy created on the Village Board with the retirement of Dick Trevarthan. The application submittal deadline is December 30, 2019.
- Mayor Holland announced the list of winners for this year's winter holiday decorations will be posted on the Village's website later this week.
- Mayor Holland reported the Winter on the Green 2020 season will commence on Sunday, January 12, from Noon to 2:00 PM at Breidert Green with Ice Fest.
- Mayor Holland complimented staff for their efforts in creating the new 2040 Comprehensive Plan, noting the document will serve as a roadmap guiding future development in the Village over the next 20 years.
- Mayor Holland thanked Dick Trevarthan for his 32 years of service as trustee and acknowledged his numerous contributions to the community, stating he was a person who represented the people of Frankfort very well.
- Mayor Holland congratulated the Lincoln-Way East football team on capturing the state championship title.
- Mayor Holland wished everyone merry Christmas and happy New Year.

POLICE DEPARTMENT REPORT

Chief Burica congratulated the Lincoln-Way East football team on their state championship. He thanked Dick Trevarthan for his years of service as trustee and for his support of the Police Department. He also thanked the residents for their partnership in the community's safety efforts, noting the increase in citizens reporting suspicious activity. He commended the Police Department and law enforcement agencies who assisted in the apprehension of the T-Mobile robbery suspects. He reminded residents to lock their doors, remove keys and key fobs, and put garage doors down at night to prevent theft. Chief Burica wished everyone a happy and safe holiday season.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Piscia congratulated Coach Zvonar and the Lincoln-Way East football team for capturing the state title. He thanked Dick Trevarthan for his years of service, noting he will be sorely missed. He reported St. Francis Road has reopened to two-lane traffic as well as the entrance to Walnut Creek Subdivision, noting the project will resume in the spring. He wished everyone merry Christmas and happy New Year and he wished his future daughter-in-law happy Hanukkah.

VILLAGE ATTORNEY'S REPORT

Village Attorney Hannah Lamore had no report.

OTHER BUSINESS

The Village Board expressed their fondest appreciation and gratitude toward Dick Trevarthan for his 32 years of dedicated service to the people of Frankfort.

The Village Board congratulated the Lincoln-Way East varsity football team on their perfect season and for winning the IHSA Class 8A State Championship. They also congratulated staff and the community who participated in the formation of the Comprehensive Plan.

The Village Board wished all a happy and safe holiday season.

Trustee Borrelli thanked Public Works crews for the recovery of his daughter's cell phone, which was found during leaf collection.

Trustee Clavio solicited citizen input on goals they wished to see accomplished by the Village Board for the upcoming year.

PUBLIC COMMENTS


No public comments were received by the Village Board.

ADJOURNMENT

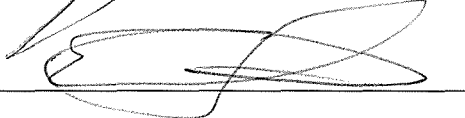
Hearing no further business, Trustee Ogle made a motion (#3), seconded by Trustee Petrow, to adjourn the regular board meeting of Monday, December 16, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:47 P.M.

Eugene Savaria
Village Clerk

As Presented X As Amended



Jim Holland, Village President



Eugene Savaria, Village Clerk