

VILLAGE OF
FRANKFORT
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
AUGUST 20, 2018**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, August 20, 2018, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Village Clerk Adam Borrelli, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Assistant Village Administrator Jeff Cook.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

Trustee Clavio requested Item E, Will County Electric Aggregation Agreement with Constellation NewEnergy, Inc. be removed from the Unanimous Consent Agenda.

A. Approval of Minutes

1. Regular Meeting (August 6, 2018)

B. Approval of Bills/Payroll - \$522,889.01/\$322,147.60

C. Departmental Operations Committee Report

1. Police Department: Vehicle Replacement Purchase Approval – Resolution

Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 18-41) AUTHORIZING AN EXPENDITURE TO PHILLIPS CHEVROLET OF FRANKFORT, IN THE AMOUNT OF \$27,149.94, for the purchase of a 2019 Chevrolet Equinox AWD SUV, which includes the vehicle base price, options, and installation of emergency equipment.

2. Disposal of Surplus Vehicle - Ordinance (Waive 1st and 2nd Readings)

Accept the recommendation of the Departmental Operations Committee, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3167) AUTHORIZING THE DISPOSAL OF A SURPLUS VEHICLE VIA PUBLIC AUTO AUCTION.

3. **Engineering Services Agreement: 2018 Roadway Maintenance Program – Resolution**
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 18-42) AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND ROBINSON ENGINEERING, LTD., pertaining to the 2018 Village Roadway Maintenance Program, in an amount of four percent (4%) of the awarded contract for preliminary engineering services.
4. **WWTP Consolidation Program Phase II: Comprehensive Change Orders**
 - a. **Regional WWTP Improvements Project: Change Order No. 2 – Resolution**
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 18-43) AUTHORIZING APPROVAL OF CHANGE ORDER NO. 2 ASSOCIATED WITH PROJECT 6, REGIONAL WASTEWATER TREATMENT PLANT IMPROVEMENTS PARTS A & B, FOR A NET CREDIT OF \$16,775.39 FROM WILLIAMS BROTHERS CONSTRUCTION, INC., REVISED CONTRACT PRICE OF \$20,571,155.66, as part of the Village’s Wastewater Treatment Plant Consolidation Program (IEPA SRF Loan 17-5388).
 - b. **Hickory Creek Pump Station Improvements Project: Change Order No. 2 – Resolution**
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 18-44) AUTHORIZING APPROVAL OF CHANGE ORDER NO. 2 ASSOCIATED WITH PROJECT 4, HICKORY CREEK PUMP STATION IMPROVEMENTS, TO REFLECT AN INCREASE OF \$7,466.23 TO ITS CURRENT CONTRACT WITH STEVE SPIESS CONSTRUCTION, INC., REVISED CONTRACT PRICE OF \$5,422,191.74, as part of the Village’s Wastewater Treatment Plant Consolidation Program (IEPA SRF Loan 17-5388).
 - c. **Flow Equalization Pond & Stormwater Detention Ponds: Change Order No. 1 – Resolution**
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 18-45) AUTHORIZING APPROVAL OF CHANGE ORDER NO. 1 ASSOCIATED WITH PROJECT 3, REGIONAL WASTEWATER TREATMENT PLANT FLOW EQUALIZATION POND & STORMWATER DETENTION PONDS, TO REFLECT AN INCREASE OF \$36,102.40 TO ITS CURRENT CONTRACT WITH JOSEPH J. HENDERSON & SON, INC., REVISED CONTRACT PRICE OF \$2,307,064.46, as part of the Village’s Wastewater Treatment Plant Consolidation Program (IEPA SRF Loan 17-5388).

D. Financial Affairs Committee Report

1. End of Year Transfer - Approval

Approve the additional year-end Village of Frankfort interfund transfer in the amount of \$1,100,000.00 for fiscal year 2017/2018.

E. Will County Electric Aggregation Agreement with Constellation NewEnergy, Inc. – Removed from Unanimous Consent Agenda.

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath, Kennedy, and Trevarthan presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. None with forthcoming.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

WILL COUNTY ELECTRIC AGGREGATION AGREEMENT WITH CONSTELLATION NEWENERGY, INC. – RESOLUTION

Trustee Kennedy presented a brief overview of the Will County Electric Aggregation Agreement with Constellation NewEnergy, Inc. He reported the Will County Electric Aggregation Group solicited bids for electric aggregation on behalf of the Village of Frankfort and other member entities. Constellation provided the lowest bid in the amount of \$0.07517 per kWh, which is lower than ComEd's rate to compare of \$0.07941 per kWh. The term of the new agreement extends from October 2018 to October 2021, and contains an opt-out option for residents not wishing to participate in the program.

Trustee Kennedy made a motion (#2), seconded by Trustee Stevens, to adopt A RESOLUTION (NO. 18-46) AUTHORIZING EXECUTION OF THE WILL COUNTY ELECTRIC AGGREGATION GROUP AGREEMENT WITH CONSTELLATION NEWENERGY, INC., as the new electric supplier for a contract term of three years.

Mayor Holland invited trustee and audience comment on the Aggregation Agreement prior to a vote being taken. Trustee Clavio questioned the timing of the proposed Resolution, noting Constellation has already mailed notifications to residents. Administrator Piscia explained this agreement is an extension of the Resolution passed by the Village Board on July 2, which authorized the Will County Electric Aggregation Group to solicit bids for electric aggregation on our behalf. He reported solicitations were sent to over 50 companies in which 3 companies provided quotes and Constellation provided the lowest overall pricing of the bids received.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

MAYOR'S REPORT

- Mayor Holland announced the following upcoming events: Frankfort Preservation Foundation/ Frankfort Area Historical Society's annual Ice Cream Social (August 26) and Frankfort's Fall Festival (Labor Day weekend).

- Mayor Holland announced the following ongoing events: Cruisin Frankfort, Thursdays through September 13; final Concert on the Green, Sunday, August 26; and Country Market, Sundays through October 14.

POLICE DEPARTMENT REPORT

Chief Burica advised residents of streets closures in Frankfort for Fall Fest, noting restricted access and restricted parking throughout the downtown area will be enforced during the Fest. He thanked the FBI for hosting the child abduction training on August 9, noting more than 40 agencies participated in the event. Chief Burica alerted residents to telephone tax and utility scams circulating in our area and reported the Police Department continues to send out NIXLE alerts reminding residents to lock their vehicles and remove keys and key fobs. He thanked everyone for attending Frankfort's Night Out Against Crime event.

Mayor Holland extended his appreciation to Chief Burica and the Police Department for hosting Frankfort's annual Night Out Against Crime event and voiced the importance of having a strong police-community partnership.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Piscia reported additional details relating to the Electrical Aggregation Program are available on the Village website under Hot Topics. He reported the St. Francis Road project is still experiencing delays due to conflicts involving a utility easement, noting the majority of the project will mostly likely be delayed until next calendar year. He reported the Village's Roadway Maintenance Program has commenced with resurfacing of streets in the Connecticut Hills Subdivision and noted resurfacing of the remaining qualified streets will be performed after Labor Day.

VILLAGE ATTORNEY'S REPORT

Village Attorney Hannah Lamore had no report.

OTHER BUSINESS

Clerk Borrelli reported the General Election is Tuesday, November 6, 2018. The last day to register to vote in person or by mail is October 9, and the last day to register to vote online is October 21. Vote by mail ballot request forms are currently available online at www.thewillcountyclerk.com and Early Voting will be available at the Village Administration Building on Monday, October 22 to Friday, November 2, from 8:30 AM to 4:00 PM, Monday-Friday. He further reported petition packets will be available at the Village Administration Building for persons who wish to run in the April 2, 2019 Consolidated General Election. The first day to circulate nomination papers is Tuesday, September 18, 2018, and the first day for candidates to file petitions is Monday, December 10. As a proud father of a two-time "pielympic" champion, he encouraged residents to attend the Frankfort Preservation Foundation annual Ice Cream Social. He announced dress code resumes at the next Village Board meeting on Tuesday, September 4.

Trustee Ogle echoed Chief Burica's comments relating to the recent phone scams and car burglaries, noting car thefts involved unlocked vehicles and urged residents to lock their vehicles. He commented on Therafin's recent 50th Anniversary celebration event and the use of solar panels at their facility on Laraway Road. Trustee Ogle extended his congratulations to Lincolnway Special Recreation Association Executive Director Keith Wallace on his recent induction into the National Wheelchair Softball Association Hall of Fame and to Nicolette (Nikki) Giblin from Down Home Guitars for winning "The One" singing competition.

Trustee Stevens also congratulated Nikki Giblin. He mentioned a magazine entitled "One Fine Day" which was recently published in the Sunday Tribune. The magazine was designed to help readers spend One Fine Day in 30 suburbs of Chicago, noting one of the communities listed was Frankfort.

Trustee Trevarthan noted September is a great time to seed your lawn and perform landscape renovations.

Trustee Heath also extended congratulations to the Therafin Corporation and to Nikki Giblin. She encouraged residents to notify staff of any potholes in need of repairs in the Village.

Trustee Kennedy thanked Trustee Heath as Mayor Pro Tem for her leadership during the Mayor's absence. He also thanked residents for their efforts to create a welcoming atmosphere for Fall Fest and directed residents to contact the Frankfort Chamber of Commerce at 815.469.3356 for information or issues related to Fall Fest.

Trustee Clavio had no report.

PUBLIC COMMENTS

No public comments were received by the Village Board.

ADJOURNMENT TO EXECUTIVE SESSION

Trustee Trevarthan made a motion (#3), seconded by Trustee Heath, to adjourn to Executive Session for the purpose of discussing personnel and collective negotiating matters pursuant to 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(2), respectively.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens and Trevarthan. Nays: None. The motion carried.

The Village Board adjourned to Executive Session at 7:39 P.M.

The Village Board came out of Executive Session at 8:40 P.M. and resumed the regular board meeting.

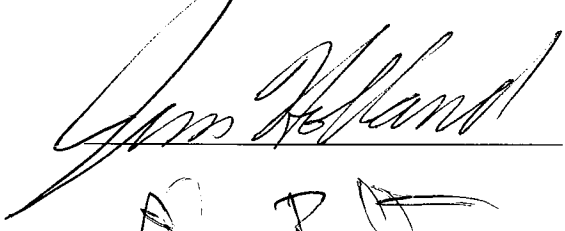
No action was taken as a result of Executive Session.

ADJOURNMENT

Hearing no further business, Trustee Trevarthan made a motion (#4), seconded by Trustee Stevens, to adjourn the regular board meeting of Monday, August 20, 2018. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 8:42 P.M.

Adam Borrelli
Village Clerk

As Presented As Amended



Jim Holland, Village President



Adam Borrelli, Village Clerk