



**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
JUNE 15, 2020**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, June 15, 2020, at 7:00 P.M. by remote video conference.

Village Clerk Brian Feehery called the roll. In attendance were Mayor Jim Holland, Clerk Brian Feehery, Trustees John Clavio, Margaret Farina, Keith Ogle, and Jessica Petrow. Also in attendance were Attorney Hannah Lamore, Police Chief John Burica, and Asst. Village Administrator Jeff Cook. Trustees Adam Borrelli and Gene Savaria were absent.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

Trustee Clavio requested the removal of docket item D, One North White Street Lease Amendment No. Two, from the Consent Agenda in order to discuss and vote on the item individually.

A. Approval of Minutes

1. Regular Meeting (June 1, 2020)

B. Approval of Bills/Payroll - \$776,257.87/\$374,955.76

C. Economic Development Committee Report

1. Silver Cross Development and Dedication Agreement: Proposed Pfeiffer Road Extension Project - Resolution
Accept the Economic Development Committee recommendation and adopt A RESOLUTION (NO. 20-23) AUTHORIZING THE EXECUTION OF A DEVELOPMENT AND DEDICATION AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND SILVER CROSS HOSPITAL AND MEDICAL CENTERS pertaining to the proposed Pfeiffer Road Extension Project.

D. Land Use and Policy Committee Report – Removed From Consent Agenda

1. One North White Street Lease Amendment No. Two – Ordinance

E. Operations Committee Report

1. Water Meter Reading Equipment Purchase Approval – Resolution
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 20-24) AUTHORIZING AN EXPENDITURE TO CORE & MAIN for the purchase

of a Sensus FlexNet Vehicle Gateway Base-station package, in an amount not to exceed \$15,500.00.

2. Risk and Resilience Assessment and Emergency Response Plan Agreement – Resolution
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 20-25) AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HR GREEN, INC. FOR RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN FOR THE VILLAGE’S WATER SYSTEM, in accordance with the requirements of America’s Water Infrastructure Act of 2018, in an amount not to exceed \$31,470.00.
3. North WWTP Groundwater Monitoring Agreement – Resolution
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 20-26) AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD. FOR GROUNDWATER MONITORING AT THE NORTH WASTEWATER TREATMENT PLANT, for a two-year period, in an amount not to exceed \$22,288.00.
4. Regional WWTP Centrifuge Maintenance Agreement – Resolution
Accept the recommendation of the Operations Committee and ADOPT A RESOLUTION (NO. 20-27) AUTHORIZING THE EXECUTION OF A THREE-YEAR MAINTENANCE AGREEMENT WITH GEA MECHANICAL EQUIPMENT US, INC., to provide maintenance services for the centrifuges located at the Regional Wastewater Treatment Plant, in the amount of \$5,804.15 for minor service for years 2020 and 2021, and \$38,657.74 for major service for year 2022.
5. Traffic Code Ordinance Amendment (Waive 1st and 2nd Readings)
 - a. “No Parking 10:00 AM – 11:00 AM School Days” - Willow Street
 - b. “Speed Limit 45” - Steger Road
 - c. “No Trucks” - Steger RoadAccept the recommendation of the Operations Committee, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3247) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, TITLE VII: TRAFFIC CODE, CHAPTERS 71 AND 72, TRAFFIC CONTROL SCHEDULES, to reflect the posting of “No Parking 10:00 AM - 11:00 AM School Days” on the west side of Willow Street from Colorado Avenue to Ohio Road; “Speed Limit 45” on Steger Road west of Harlem Avenue to village limits; and “No Trucks” on Steger Road west of Harlem Avenue to village limits.

Trustee Ogle made a motion (#1), seconded by Trustee Farina, to approve the Unanimous Consent Agenda.

Trustees Farina, Ogle, and Petrow presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee comment on the consent agenda items prior to a vote being taken. No comments were forthcoming.

Clerk Feehery called the roll. Ayes: Trustees Clavio, Farina, Ogle, and Petrow. Nays: None. Absent: Trustees Borrelli and Savaria. The motion carried.

LAND USE AND POLICY COMMITTEE REPORT

1. One North White Street Lease Amendment No. Two – Ordinance
Trustee Ogle made a motion (#2), seconded by Trustee Petrow, to postpone consideration of One North White Street Lease Amendment No. Two between the Village of Frankfort and My Sister's and Me Boutique, Inc. until the next Village Board meeting.

Clerk Feehery called the roll. Ayes: Trustees Clavio, Farina, Ogle, and Petrow. Nays: None. Absent: Trustees Borrelli and Savaria. The motion carried.

MAYOR'S REPORT

- Mayor Holland announced the winners of the “Get Hooked on Frankfort” Virtual Fishing Derby 2020.
- Mayor Holland encouraged Frankfort residents to participate in the Resident Incentive for Purchases to Promote the Local Economy (RIPPLE) program.
- Mayor Holland announced the Frankfort Park District will host a ‘Long Run’ Virtual Marathon. The event takes place from June 17 through July 31.
- Mayor Holland reported Frankfort’s modified Country Market continues every Sunday, from 9:00 AM to 1:00 PM.
- Mayor Holland announced the summer beautification award nomination deadline is June 30.

POLICE DEPARTMENT REPORT

Chief Burica thanked the community for their continued support and he invited residents to watch the PSA on police policies and practices on the Village of Frankfort – FCTV Channel 6. He encouraged residents to email traffic concerns to traffic@frankfortil.org. Chief Burica reminded residents to lock their vehicles, remove keys/key fobs, and close garage doors to discourage theft.

VILLAGE ADMINISTRATOR'S REPORT

Asst. Village Administrator Cook reported the RIPPLE program calls for purchases to be made at both retail stores and restaurant establishments and noted multiple purchases may be combined to reach the minimum threshold for each category. He reported a Committee of the Whole meeting will be held on Wednesday, June 17, at 7:00 P.M. to discuss the extension of temporary outdoor seating on private and public property. Asst. Administrator Cook welcomed Richard Gallas, Baxter & Woodman consultant engineer, as Interim Utility Director for the Village.

VILLAGE ATTORNEY’S REPORT

Village Attorney Lamore had no report.

OTHER BUSINESS

Trustee Clavio commented on these chaotic times in our country and extended his support and gratitude to Chief Burica and the Frankfort Police Department.

Trustee Petrow commented on several events in our community and recognized our community’s commitment to pivot and adapt to deliver virtual events and meetings.

Trustee Farina asked about the distribution and allocation of relief funds from the federal government in response to the coronavirus pandemic. Mayor Holland reported the Village has not yet received information regarding our local share of federal funding distributed to Will County through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Trustee Farina commented on a recent negative direct mailing in our community and negative comments on social media. She encouraged residents to practice kindness and to respectfully agree to disagree. She extended the Village Board and the community a happy Father’s Day.

Trustee Ogle wished everyone a happy Father’s Day and commented on returning to in-person attendance for public meetings under Phase 4 of the Restore Illinois plan.

Clerk Feehery encouraged community members to participate in the Park District’s ‘Long Run’ virtual marathon.

PUBLIC COMMENTS

Public comments were accepted in advance for this meeting through the Village’s “Contact Us” form, which was published on the agenda. No public comments were submitted for the meeting.

ADJOURNMENT

Hearing no further business, Trustee Ogle made a motion (#3), seconded by Trustee Farina, to adjourn the video conference meeting of Monday, June 15, 2020. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:36 P.M.

Brian Feehery
Village Clerk

As Presented As Amended

_____ Jim Holland, Village President

_____ Brian Feehery, Village Clerk