



**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
APRIL 6, 2020**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, April 6, 2020, at 7:00 P.M. by remote video conference.

Village Clerk Brian Feehery called the roll. In attendance were Mayor Jim Holland, Clerk Brian Feehery, Trustees John Clavio, Margaret Farina, Keith Ogle, Jessica Petrow, and Gene Savaria. Also in attendance were Attorney George Mahoney, Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook. Trustee Adam Borrelli was absent. Utility Director Mike Stone was also present.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (March 16, 2020)

B. Approval of Bills/Payroll - \$634,518.54/\$354,257.05/\$351,722.94

Trustee Ogle made a motion (#1), seconded by Trustee Petrow, to approve the Unanimous Consent Agenda.

Trustee Ogle presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee comment on the consent agenda items prior to a vote being taken. No comments were forthcoming.

Clerk Feehery called the roll. Ayes: Trustees Clavio, Farina, Ogle, Petrow, and Savaria. Nays: None. Absent: Trustee Borrelli. The motion carried.

**WASTEWATER TREATMENT PLANT CONSOLIDATION PROGRAM**

Trustee Ogle provided a brief overview of the agenda items under consideration for approval relating to the Village's Wastewater Treatment Plant (WWTP) Consolidation Program.

A. Flow Equalization Pond & Stormwater Detention Basins: Change Order No. 2 – Resolution

Trustee Ogle made a motion (#2), seconded by Trustee Farina, to adopt A RESOLUTION (NO. 20-16) AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 2 ASSOCIATED WITH PROJECT 3, REGIONAL WASTEWATER TREATMENT PLANT FLOW EQUALIZATION POND & STORMWATER DETENTION BASINS, TO REFLECT AN INCREASE OF \$28,826.25 AND TIME EXTENSION OF 325 CALENDAR DAYS TO THE VILLAGE'S CURRENT CONTRACT WITH JOSEPH J. HENDERSON & SON, INC., revised contract price of \$2,335,890.17, as part of the Village's Wastewater Treatment Plant Consolidation Program (IEPA SRF Loan L17-5388).

Mayor Holland invited trustee comment on the agenda item prior to a vote being taken. No comments were forthcoming.

Clerk Feehery called the roll. Ayes: Trustees Clavio, Farina, Ogle, Petrow, and Savaria. Nays: None. Absent: Trustee Borrelli. The motion carried.

**B. Construction Management Services Agreement Amendment – Resolution**

Trustee Ogle made a motion (#3), seconded by Trustee Petrow, to adopt A RESOLUTION (NO. 20-17) AUTHORIZING AN AMENDMENT TO THE ENGINEERING CONSTRUCTION MANAGEMENT SERVICES AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND BURNS & MCDONNELL ENGINEERING, INC., IN THE AMOUNT OF \$32,800, revised contract price of \$626,822, for construction program management services for the Village's Wastewater Treatment Plant Consolidation Program.

Mayor Holland invited trustee comment on the agenda item prior to a vote being taken. No comments were forthcoming.

Clerk Feehery called the roll. Ayes: Trustees Clavio, Farina, Ogle, Petrow, and Savaria. Nays: None. Absent: Trustee Borrelli. The motion carried.

**MAYOR'S REPORT**

Mayor Holland addressed the Village in response to the evolving COVID-19 pandemic. He emphasized staying home and if you do go out for an essential task, the importance of social distancing. He called on all residents of Frankfort to do their part in social distancing and thereby stop the spread of COVID-19. Stay home. Save lives.

Mayor Holland noted Trustee Borrelli and Clerk Feehery are on the front lines in fighting this disease. Trustee Borrelli works for the Army Corps of Engineers and was deployed to Springfield to support COVID-19 response operations. Clerk Feehery, a registered nurse, voiced his pride in the women and men who are working with COVID-19 patients during this crisis. He stressed the importance of washing hands and urged everyone to take this disease seriously and practice social distancing. He gave a shout out to Trustee Borrelli for his efforts in providing hospital beds for Illinois residents for the battle against this disease.

## **POLICE DEPARTMENT REPORT**

Chief Burica urged residents to continue practicing social distancing as temperatures rise and ‘Stay at Home’ to help slow the spread of COVID-19. He expressed his pride in police personnel, fire districts, hospitals, as well as county, state and federal partners during this health crisis. He expressed his appreciation to the many residents and businesses who have made donations. Chief Burica assured residents that officers will continue to respond to all emergency calls but are taking precautions utilizing social distancing and personal protective equipment (PPE). He reported residents can file a police report by email for an incident that occurred in the Village of Frankfort. Incident report forms are available on the Village website and residents will still be contacted by a member of the Frankfort Police Department to verify information or request additional information. He reminded residents to lock their doors, remove keys and key fobs, and put garage doors down at night.

## **VILLAGE ADMINISTRATOR’S REPORT**

Administrator Piscia reported the Village has taken precautionary steps to help prevent the spread of COVID-19 in our community. The Village will continue to perform essential services, including branch collection and hydrant flushing. He reported Nu-Way Disposal temporarily requests that households refrain from placing any bulk items out for collection in an effort to ensure the safety of their employees. Administrator Piscia thanked all the first responders and residents for their efforts in keeping our community safe.

## **VILLAGE ATTORNEY’S REPORT**

Village Attorney Lamore had no report.

## **OTHER BUSINESS**

The trustees encouraged residents to do their part to stop the spread of the virus. They re-emphasized the importance for residents to adhere to the ‘Stay at Home’ order and social distancing guidelines. They expressed their gratitude to essential workers, first responders, healthcare workers, and others who are providing services during this pandemic. Residents were encouraged to continue to support our local business community.

The Village Board briefly discussed Governor Pritzker’s Executive Order, which temporarily suspends several provisions of the Open Meetings Act. The Executive Order allows members of the public and public bodies to access and participate in public meetings remotely by phone, audio, or video. Mayor Holland invited trustee feedback relating to Plan Commission public hearing procedures and whether to postpone or proceed with the meetings as scheduled, in particular the proposed Homestead Commercial Development. The trustees shared their views on the topic and expressed the importance to conduct all meetings in a manner that is open and convenient to the public and in the best interests of the community during this COVID-19 crisis.

Attorney Mahoney noted this Executive Order was put into place to protect public health while still providing the public's ability to participate in meetings. He indicated his office will provide options to assist the Village Board in their consideration on this matter.

**PUBLIC COMMENTS**

Public comments were accepted in advance for this meeting through the Village's "Contact Us" form, which was published on the agenda. No public comments were submitted for the meeting.

**ADJOURNMENT**

Hearing no further business, Trustee Ogle made a motion (#4), seconded by Trustee Savaria, to adjourn the video conference meeting of Monday, April 6, 2020. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:36 P.M.

Brian Feehery  
Village Clerk

As Presented  As Amended

\_\_\_\_\_ Jim Holland, Village President

\_\_\_\_\_ Brian Feehery, Village Clerk