

Historic Preservation Commission Minutes

11/12/2020

Chair Steward stated this meeting will be conducted by video conference through Zoom without a physically present quorum because of a disaster declaration related to Covid-19, Tier Two mitigations ordered by the Governor, and public health concerns affecting the Village of Frankfort. An in-person meeting at the Village Administration Building is not practical or prudent because of the disaster and Tier 2 mitigations, and therefore the Chairperson, Commissioners, Village Administrator, and Village Attorney will not be physically present at the Administration Building. The commissioners, staff, and I are participating in tonight's meeting from different locations in accordance with social distancing guidelines.

She explained because the public hearings noticed for tonight's meeting were noticed to take place at the Administration Building, the building remains open for public attendance, in accordance with the Tier 2 mitigations that took effect November 11, 2020, which limit gatherings to no more than ten. This Zoom meeting is being broadcast inside the Board Room and anyone who physically attends this meeting will have the opportunity to see and hear the full discussion and action taken by the Commission. A revised agenda for tonight's meeting was properly posted during daytime hours on Tuesday, November 10, 2020, and provides information necessary for the public to join the Zoom meeting remotely by computer or by telephone. Public comments were also accepted in advance at the email address, publiccomments@frankfortil.org, as specified on the revised agenda.

Chair Steward concluded noting it is important that the public hearing(s) scheduled for tonight be heard, to continue critical Village business which will enable ongoing construction, development, protection of property values, and the promotion of the Village's economic and historic vitality.

She then described the remote proceedings for the benefit of the Commission and any public in attendance, detailing how and when public comments would be heard.

Historic Preservation Chair, Marcia Steward then called the Historic Preservation Commission meeting to order at 5:33pm on Thursday, November 12, 2020 remotely via Zoom which was also broadcasted at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

Roll Call – Historic Preservation Commissioners present included Chair Marcia Steward, Vice-Chair Don Olivieri, Secretary Stephanie Kush, and Commissioner Chester Szmurlo; also present were Trustee Jessica Petrow, Building and Economic Development Manager Adam Nielsen, Utilities Director Zach Brown, and Senior Planner Chris Gruba, via Zoom, and Reverend Mark Milligan and Bruce Wille in person at the Administration Building.

Chair Steward made a motion (#1), seconded by Vice-Chair Olivieri to conduct this meeting of the Historic Preservation Commission via Zoom. All agreed, motion unanimously approved.

Approval of Minutes – Meeting minutes from October 14, 2020

Vice-Chair Olivieri made a motion (#2), seconded by Commissioner Szmurlo to approve the Historic Preservation Commission meeting minutes of October 14, 2020. All agreed, motion unanimously

approved.

Public Comments –

Chair Steward read an email from resident Ed Galvin regarding the landmark designation of St. Peters Church. Mr. Galvin supported the landmark status.

Reverend Milligan, Pastor of St. Peters, stated that he and the congregation were grateful for the consideration.

Public Hearing: Nomination for Historic Landmark Designation (Ref#103) St. Peters United Church of Christ – 12 West Sauk Trail, Frankfort, IL 60423 PIN: 19-09-28-227-024-0000

Chris Gruba read through each of the Criteria for Landmark Designation. Chair Steward highlighted how St. Peters fulfilled six of the seven criteria for landmark designation. The public was given the opportunity to comment after each criterion was read. No public comments were given during this time.

Vice-Chair Olivieri made a motion (#3), seconded by Commissioner Szmurlo to recommend to the Village Board that St. Peters United Church of Christ receive Historic Landmark Designation. All agreed, motion unanimously approved.

Other Business –

None

Adjournment –

Hearing no further business, Chair Steward made a motion (#4), seconded by Commissioner Szmurlo to adjourn the Historic Preservation Commission meeting of November 12, 2020 at 6:03pm. The motion was unanimously approved.