



OPERATIONS COMMITTEE MINUTES  
OCTOBER 14, 2020

CALL TO ORDER

Chair Adam Borrelli called the Operations Committee meeting to order at 6:00 P.M. on Wednesday, October 14, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Operations Committee members present included Mayor Jim Holland, Village Clerk Brian Feehery, Trustees Adam Borrelli, John Clavio, Margaret Farina, Keith Ogle, Jessica Petrow, and Gene Savaria; Tom Barz, Robert Brown, Nathan Miller, and Mike Stevens. Staff in attendance included Village Administrator Rob Piscia, Police Chief John Burica, Supt. Terry Kestel, and Administrative Assistant Theresa Cork. Committee members Jennifer Hindel and Rob Joyce were absent.

APPROVAL OF MINUTES (September 9, 2020)

Trustee Clavio made a motion (#1), seconded by Trustee Savaria, to approve the minutes of the Operations Committee meeting of September 9, 2020, as presented. The motion was unanimously approved.

PFEIFFER ROAD EXTENSION PROJECT – SUPPLEMENTAL IDOT FORMS

Administrator Piscia presented supplementary documentation for the Pfeiffer Road Extension Project, which connects Pfeiffer Road from US Route 30 to the Lighthouse Pointe Subdivision and extends alongside Pfeiffer Road a multi-use path and 12” water main. He reported the Village Board approved an engineering services agreement with Robinson Engineering, Ltd., on July 20, 2020, for the project. He noted the Illinois Department of Transportation (IDOT) determined the transportation portion of the project is eligible for use of REBUILD Illinois Bond Funds and the Village desires to use the money to fund design of the project. To qualify for use of funds, the Village must approve and execute IDOT format documentation as a supplement to the existing engineering services agreement.

Trustee Farina made a motion (#2), seconded by Trustee Savaria, to forward a recommendation to the Village Board approving the Resolution for Improvement Under the Illinois Highway Code and Preliminary Engineering Services Agreement for REBUILD Illinois Bond Funds for the Pfeiffer Road Extension Project, as supplementary documentation to Resolution No. 20-32, in the amount of \$159,500.00. The motion was unanimously approved.

### JOHN DEERE 544L WHEEL LOADER – BID CONSIDERATION

Supt. Kestel presented a request to purchase a John Deere 544L wheel loader to replace a 2009 928H Caterpillar wheel loader. He noted the Caterpillar wheel loader has experienced a significant number of mechanical issues and is no longer reliable in the fleet. He reported staff solicited a bid through Sourcewell, a competitive bid program, which satisfies the requirements for competitively solicited contracts. The price through Sourcewell contract 032515-JDC for the John Deere 544L is \$174,840.11. Supt. Kestel requested the trade-in value (\$52,000) of the 2009 Caterpillar be applied toward the purchase of the new John Deere wheel loader. He noted that staff checked with local vendors to see if they offer wheel loaders to keep business in Frankfort and no local business offers this equipment.

Member Barz made a motion (#3), seconded by Member Stevens, to forward a recommendation to the Village Board to accept the bid from West Side Tractor Sales Co. for the purchase of the 2021 John Deere 544L 4WD wheel loader via Sourcewell contract 032515-JDC, in the amount of \$174,840.11, and apply the proceeds of the trade-in of Village owned 2009 928H Caterpillar in the amount of \$52,000, for a total purchase price of \$124,840.11. The motion was unanimously approved.

Member Miller arrived at 6:10 P.M.

### PARKWAY TREE STORM DAMAGE

Supt. Kestel reported the Village experienced a strong storm on August 11, 2020 and caused damage to many parkway trees. A total of 185 parkway trees were damaged beyond the point that pruning could save the trees. He noted the damaged trees have been removed and are scheduled to be stump ground. He provided an estimate of \$65,000 to replace the parkway trees and sought committee direction whether to seek bids for the replacement of the trees or wait until FY 21/22 budget year.

Committee members discussed the replacement of the trees and felt it was important to proceed with bidding the tree replacement project now and have the trees planted during the current budget year.

Trustee Clavio made a motion (#4), seconded by Trustee Farina, to direct staff to proceed with request for proposals for the replacement of the parkway trees lost due to the storm. The motion was unanimously approved.

### OLD PLANK ROAD TRAIL – INFORMATIONAL SIGNAGE

Supt. Kestel presented proposed signage for Old Plank Road Trail to assist trail users in identifying their location in the event of an emergency. He reported staff presented the informational signage to the Old Plank Road Trail Commission (OPRTC). He noted the OPRTC indicated they would allow individual governmental agencies to install the signs in the section they maintain. Supt. Kestel reported the signs would be placed roughly a third of the way between each roadway

section. He also noted the Police and Fire Departments voiced their support of the signage. The estimated total amount for 20 signs and posts is \$600.00.

Members discussed the proposed informational signage and thanked staff for their effort with this project. They felt the signs were an excellent idea and would be very beneficial. Members discussed the aesthetics of the signs and suggested for the posts and signs to be naturalistic. Following discussion, staff was directed to proceed with informational signage on Old Plank Road Trail as discussed.

### OTHER BUSINESS

- *Village of Frankfort Schedule of Bills*

Trustee Farina inquired about certain vendors on the Village's Schedule of Bills dated 10/02/20 and encouraged staff to purchase locally.

- *Flock Cameras*

Chief Burica reported he continues to work with IDOT and WCDOT for the installation of Flock cameras along roadways. He further reported he is also working with area residents, businesses, and HOAs to find alternative installation locations on private property, noting he received support from a resident of unincorporated Frankfort and the Riverside Medical property.

- *Emergency Well*

Administrator Piscia reported the Village received issuance of the construction permit from the IEPA for drilling emergency well 16.

- *North Wastewater Treatment Plant Project*

Administrator Piscia reported staff is working with Baxter and Woodman to address an increase in sludge volume beyond the engineer's original estimate for Project 7, North Wastewater Treatment Plant Project. He noted the contractor stopped work and Baxter and Woodman requested additional time to consider alternative methods of sludge removal to limit potential cost increases. The requested time extension will likely push completion of the project past the January 19, 2021 contract date.

### PUBLIC COMMENTS

There were no comments from the public.

### ADJOURNMENT

Hearing no further business, Trustee Ogle made a motion (#5), seconded by Trustee Farina, to adjourn the Operations Committee meeting of October 14, 2020, at 6:40 P.M. The motion was unanimously approved.