

VILLAGE OF
FRANKFORT
EST. 1855

COMMUNITY SERVICES COMMITTEE MINUTES
OCTOBER 14, 2020

CALL TO ORDER

Chair John Clavio called the Community Services Committee meeting to order at 6:45 P.M. on Wednesday, October 14, 2020, at the Village Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Community Services Committee members present were Mayor Jim Holland, Village Clerk Brian Feehery, Trustees Adam Borrelli, John Clavio, Margaret Farina, Jessica Petrow, Keith Ogle, and Gene Savaria; Jerry Gleason, Jr., Bill Hardy and Nichole Schaeffer. Staff members in attendance were Village Administrator Rob Piscia, Police Chief John Burica, Event Coordinator Sue Lynchey, and Administrative Assistant Theresa Cork. Committee members Dottie Bauer and Mary Ann Bergdolld were absent. Kris Pasquini and Jeffrey Polak were also present.

APPROVAL OF MINUTES (September 9, 2020)

Trustee Petrow made a motion (#1), seconded by Trustee Farina, to approve the Community Services Committee minutes of September 9, 2020, as presented. The motion was unanimously approved.

WINTER EVENTS

Event Coordinator Sue Lynchey reported the winter events are scheduled to kick off the holiday season beginning with the Lighting of the Green on December 3, 2020, followed by the Reindeer on the Green on December 12, 2020 and Winter on the Green held for five consecutive Sundays in January/February 2021.

In light of the COVID-19 pandemic, Coordinator Lynchey provided the following options for committee consideration and discussion:

- Option 1: Cancel the events
- Option 2: Hold virtual events when possible
- Option 3: Modify events

Committee members shared their support for moving forward with modified winter events. Suggestions were provided by members to help with reimaging some of the events during the COVID-19 health crisis. Members agreed staff should work together to come up with creative

ways to hold events in accordance with health and safety directives from the Governor's office and IDPH.

OTHER BUSINESS

- *Outdoor Dining Tent*

Trustee Gene Savaria reported the Village received a request to extend outdoor dining in tents until the first measurable snowfall.

Committee members discussed the request, including safety, appearance, and impact on other businesses.

Following discussion, members agreed tent dining will end with the temporary outdoor seating permits on November 2, 2020, as previously agreed upon.

- *Trick-or-Treat Hours*

Trustee Petrow proposed extending trick-or-treat hours since Halloween falls on a Saturday this year. After some discussion, it was decided the Village's trick-or-treat hours will be from 2 PM – 7 PM on Saturday, October 31, 2020.

- *Halloween Window Walk*

Event Coordinator Lynchey shared that the Village, Frankfort Chamber of Commerce, and Frankfort Public Library are co-sponsoring a "Halloween Window Walk." Windows of participating Frankfort businesses have been decorated by the library's teen advisory board and students from local schools. Windows are open for viewing all month long and "come alive" on October 22 from 5 PM to 8 PM (Witchy Girls Night Out) and on October 31 from 12 PM to 3 PM (Halloween).

- *Historical Museum Holiday Open House*

Trustee Clavio shared that the Historical Museum expressed an interest in hosting a Holiday Open House with the Frankfort Brass Band playing in the parking lot, noting a public property request would be forthcoming. Administrator Piscia noted due to concerns of unrestricted access and the ability to limit public gatherings, staff has previously denied all outside entertainment requests, including bands.

- *Seasonal/Permanent Closure of Kansas Street*

Trustee Borrelli requested the discussion of seasonal closure of Kansas Street be added to the next agenda. Mayor Holland directed staff to present the item at the next committee meeting.

○ *Chamber/FHBA Upcoming Events*

Event Coordinator Lynchey informed members of Small Business Saturday on November 28, 2020 and Midnight Madness on December 11, 2020. She noted the annual Christkindl Weekend and Cookie Walk, sponsored by the Frankfort Chamber of Commerce and the Frankfort Historic Business Alliance, have been cancelled for 2020. Event Coordinator Lynchey invited Chamber of Commerce Interim Executive Director, Kris Pasquini, to share a new holiday event being planned by the Chamber.

Ms. Pasquini introduced a holiday tree walk event and provided a brief description of the event. She reported trees will be decorated by various volunteers, including local non-profit organizations and businesses. The decorated trees will be placed outside of participating business for the community to vote for their favorites. Ms. Pasquini suggested it would be \$1 per vote with proceeds from the event going towards the participating non-profit organizations.

PUBLIC COMMENTS

Jeff Polak, general manager of Francesca's Fortunato, expressed his opinions why outdoor dining tents should be allowed until the first measurable snowfall. He explained it not only benefits the businesses, but the people of Frankfort as well.

ADJOURNMENT

Hearing no further business, Trustee Borrelli made a motion (#2), seconded by Trustee Ogle, to adjourn the Community Services Committee meeting of October 14, 2020, at 7:40 P.M. The motion was unanimously approved.