

## Historic Preservation Commission Minutes

9/9/20

Historic Preservation Chair, Marcia Steward, called the Historic Preservation Commission meeting to order at 5:15pm on Wednesday, September 9, 2020 at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

Roll Call – Historic Preservation Commissioners present included Chair Marcia Steward, Vice-Chair Don Olivieri, Secretary Stephanie Kush, and Commissioner Chester Szmurlo; also present was Mayor Jim Holland, Trustee Ogle, Trustee Petrow, Building and Economic Development Manager Adam Nielsen, Assistant Village Administrator Cook, Chief Burcia, and Administrative Assistant Cork. Commissioner Casey Stanevicius was not present.

Approval of Minutes – Meeting minutes from July 29, 2020

Vice-Chair Olivieri made a motion (#1), seconded by Commissioner Szmurlo to approve the Historic Preservation Commission meeting minutes of July 29, 2020. All agreed, motion unanimously approved.

Flawless Skin Studio: 21 Ash Street – Sign Proposal

Vice-Chair Olivieri and Chair Steward noted that the sign is already installed (9/9/20) prior to approval of permit or Certificate of Appropriateness being granted.

Chair Steward as well as the rest of the Commission are concerned about changes being made without approval by the Commission. It was requested that Building and Economic Development Manager Adam Nielsen send a notice alerting the property owner, business owner, and sign company of the violation and that fines will be imposed going forward. All Commissioners are keeping a watchful eye on this property.

Chair Steward made a motion (#2), seconded by Vice-Chair Olivieri to issue a Certificate of Appropriateness for the installation of the proposed sign for Flawless Skin Studio at 21 Ash Street. All agreed, motion unanimously approved.

## 115 W. Nebraska – Request to Revise Certificate of Appropriateness

Chair Steward noted the lack of respect in the Historic District. Commissioner Szmurlo noted that an effort needs to be made to match and replace architectural features of homes. Commissioner Kush noted that there was no proof that the arches were rotten outside of a subjective narrative and that the homeowner never contacted the Village when the supposed issues were found, and that it was the Village, after being contacted by the Commission, that approached the homeowners for clarification to what was happening since they were violating the original Certificate of Appropriateness.

Vice-Chair Olivieri made a motion (#3), seconded by Commissioner Szmurlo to revise the original Certificate of Appropriateness to include the removal and replacement of the original eye-brow window arches. Approved 3-1 by Chair Steward, Vice-Chair Olivieri, and Commissioner Szmurlo. Commissioner Kush being the only “nay” vote.

## Historic Preservation Ordinance Fees and Penalties – Discussion

The Historic Preservation Commission will go forward with requesting the “General Penalty” under the Village of Frankfort Code of Ordinances be enforced when any deviation to a Certificate of Appropriateness is done.

(§ 10.99 GENERAL PENALTY. Whoever violates any provision of this code or other ordinance of this village for which another penalty is not specifically provided, shall be fined not less than \$500 for each and every violation thereof, and every day the violation continues shall constitute a separate offense.)

## Other Business –

### Lotus Therapy Group: 112 Kansas – Sign Permit

Discussion regarding the materials as it deviates from what is typically used. Examples were given of other signs on H1 businesses using the same material.

Vice-Chair Olivieri made a motion (#4), seconded by Commissioner Szmurlo to issue a Certificate of Appropriateness for the installation of the proposed sign for Lotus Therapy Group at 112 Kansas. All agreed, motion unanimously approved.

## Adjournment –

Hearing no further business, Vice-Chair Olivieri made a motion (#5), seconded by Commissioner Szmurlo to adjourn the Historic Preservation Commission meeting of September 9, 2020 at 5:55pm. The motion was unanimously approved.