

VILLAGE OF  
FRANKFORT  
EST. 1855

COMMITTEE OF THE WHOLE MINUTES  
AUGUST 12, 2020

CALL TO ORDER

Mayor Jim Holland called the Committee of the Whole meeting to order at 8:40 P.M. on Wednesday, August 12, 2020, at the Village Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

In attendance were Mayor Jim Holland, Trustees Adam Borrelli, John Clavio, Margaret Farina, and Keith Ogle. Staff in attendance included Village Administrator Rob Piscia, Asst. Administrator Jeff Cook, Chief John Burica, Deputy Chief Kevin Keegan, Utilities Director Zach Brown, Building and Economic Development Manager Adam Nielsen, and Administrative Assistant Theresa Cork. Also in attendance was Bridget Borrelli. Village Clerk Brian Feehery, Trustee Jessica Petrow and Trustee Gene Savaria were absent.

APPROVAL OF MINUTES (July 13, 2020)

Trustee Ogle made a motion (#1), seconded by Trustee Farina, to approve the Committee of the Whole minutes of July 13, 2020, as presented. A voice vote was taken. All were in favor. The motion carried.

HISTORIC HOME PRESERVATION PROGRAM APPEAL

Trustee Borrelli recused himself as a member of the committee and participated as an audience member with his wife, Bridget Borrelli for the discussion of the Historic Home Preservation Program appeal.

Adam and Bridget Borrelli, who reside at 301 Oregon Street, were recently denied eligibility for the Historic Home Preservation Program and the waiver of permit fees for their home renovation project on the basis that the improvements altered the exterior appearance of the home in a manner inconsistent with its original architectural expression.

Bridget and Adam Borrelli spoke before the committee and read Resolution No. 17-03, entitled "Historic Home Preservation Program" and cited examples of their home improvement project that supported the criteria under the program eligibility requirements.

Members discussed the Historic Home Preservation Program and the challenges of interpreting the guidelines for program eligibility. The Village Board expressed their support for staff members and the decisions made with the information available to them. It was noted that at a meeting held earlier this evening, the Land Use and Policy Committee recommended the Historic Home Preservation Program be amended to incorporate the Village's new residential design guidelines.

Following discussion, Trustee Ogle made a motion (#2), seconded by Mayor Holland to approve the appeal and declare the renovation project meets the Historic Home Preservation Program eligibility requirements. Ayes: Mayor Holland, Trustees Clavio and Ogle. Abstain: Trustee Farina. The motion carried.

## SALE OF VILLAGE OWNED PROPERTIES AND ASSETS

Administrator Piscia reported that Corey Weaver contacted Mayor Holland and requested early termination of My Sister's and Me Boutique (1 N. White Street) lease agreement with the Village of Frankfort. He advised members that the Village received several calls regarding the sale of the property however the Village has not received any additional correspondence from Ms. Weaver.

Members briefly discussed the sale of Village-owned properties and decided to discuss in more detail at a future meeting. Members then discussed the sale of a portion of the Village's utilities system.

Administrator Piscia reported that a private utility is interested in potentially purchasing ownership and operation of part of the utilities system serving Timber Ridge in Cook County. He further reported that the Village obtained an independent opinion of market value for the Timber Ridge Water Delivery and Wastewater Collection Systems in the amount of \$1,400,000, which takes into consideration the necessary capital improvements for the lift station and force main replacement.

Following discussion, members directed staff to take the next steps and further explore the sale of the utilities system serving Timber Ridge in Cook County.

## OTHER BUSINESS

Asst. Village Administrator Cook provided a handout illustrating properties in the vicinity of Harlem Avenue and Dralle Road. He reported that the Village recently received a request from an owner in the area. He noted there are limited benefits of annexing the single property. He identified adjoining land that if also interested, would create contiguity with the Palomino Trace subdivision, which the Village pre-annexed in the mid-2000s.

## PUBLIC COMMENTS

There were no comments from the public.

## ADJOURNMENT

Hearing no further business, Trustee Ogle made a motion (#2), seconded by Trustee Farina, to adjourn the Committee of the Whole meeting of Wednesday, August 12, 2020. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 9:44 P.M.